

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: May 9, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 19 community members. 6 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, May 7, 2022 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** None
6. **Cemetery Sexton's Report** Sold 1 full size plot. Two cremations scheduled for May. Greg Maines will start preliminary work this week and monumenting next week. Flag at entrance has been updated. Flags for Veterans were ordered beginning of April with shipping in approximately 10 days. Spring cleanup prior to flags going up week of May 23rd.
7. **Discussion/Action Items:**
 - a. **ChoiceTel Fiberoptic installation in St Germain/Newbold.** John Vojta – Reviewed documents and verbiage of grant application and contract. ChoiceTel is opting to hook up parts of Newbold before satisfying needs of St Germain. Program aimed to take care of a need for St Germain residents and should not go outside borders. Grant and loan are for Town of St Germain. Exhibit A shows a map with zones 1-6 and lists when zones will be constructed and installed. Talk is that Spectrum/Charter indicating town of St Germain will be hooked up to broadband by October 2022 through grant monies for Oneida and Vilas County. Discussion with board. Spectrum indicates bringing broadband to every house, what does that mean; fiberoptic vs coax. Currently the town is under a contract with ChoiceTel. Allow both companies to install their product and let resident decide which company to go with. Discussion of speeds available. The direction that was given is to hook up as many people in St Germain as they can, not go here and go there; this is under the discretion of Ted Bogeman from ChoiceTel. It was agreed upon that Newbold residents wanting ChoiceTel would have to pay a fee based on assessed value. Previously the town board discussed how Newbold residents would be charged to make it equitable but not when they would get installed. Residents would like to see updated timeline for zones from ChoiceTel. Original completion timeline for 3 years, with first year starting in 2021. ChoiceTel behind but still hopeful for completion at end of 3 years. Hired another crew, starting the end of this week. Contract does not state project completion within 3 years, contract is to provide fiberoptic to all St Germain residents. Will try to get updates from ChoiceTel with progress. Motion by Cooper to have chairman notify ChoiceTel to hook up the town of St Germain prior to town of Newbold; second Mortag. Discussion none. By voice vote; all in favor.
 - b. **Payment of the bills.** Motion by Ritter to approve the bills as presented; second Swenson. Discussion none. By voice vote; all in favor.
 - c. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes as presented for April 28, 2022; second Ritter. Discussion none. By voice vote; all in favor.
 - d. **Approve alcohol related licenses.** Motion by Mortag to approve alcohol related licenses as presented; second Cooper. Discussion none. By voice vote; all in favor.
 - e. **Approve proposed revisions to sections 29.07(D), 29.11 and 29.12, Chapter 29.** Discussion by board. Ted will redraft 29.07 (d) per discussion of agendas and minutes. Motion by Ritter to adopt 29.11 authority of Town Clerk and 29.12 authority of Town Chair; second Cooper. Discussion none. By voice vote; all in favor.
 - f. **First review of Code of Ordinances, Chapter 10 – Citations.** Discussion by the board. Need an ordinance to enable us to write citations. Motion by Ritter to approve Chapter 10 – Citations for adoption subject to public review and comment; second Swenson. Discussion none. By voice vote; all in favor.
 - g. **Second review of Chapter 4 – Seasonal Road Weight Limits.** Discussion by board. Motion by Cooper to table to a future meeting; second Mortag. Discussion none. By voice vote; all in favor.
 - h. **Schedule Board of Review for October 10, 2022, at 6:00 PM.** Board of Review October 10, 2022 at 6:00 pm, preceding regular town board meeting at 6:30. Motion by Christensen; second Cooper. Discussion none. By voice vote all in favor.

- i. **Appoint Supervisors to oversee DPW and Golf Course operations.** Motion by Christensen to appoint Jim Swenson and Tom Christensen to oversee Golf Course operations; second Cooper. Discussion none. By voice vote; all in favor. Motion by Christensen to appoint Brian Cooper to oversee Department of Public Works operations and Tom Christensen as backup supervisor; second Ritter. Discussion none. By voice vote; all in favor.
- j. **Approve update to the Part Time DPW Employee Handbook.** Discussion by board. Motion by Mortag to approve changes to Part Time DPW Employee handbook; second Cooper. Discussion none. By voice vote; 4-1.
- k. **Authorize Supervisor Cooper to offer a part time DPW position to an applicant.** Part time seasonal applicant; ran a tree service in the past. Motion by Mortag to authorize Cooper to offer part time applicant position; second Christensen. Discussion none. By voice vote; 4-1.
- l. **Approve proposed revisions to the DPW Superintendent position description.** Discussion by board. Motion by Ritter to table until future date; second Cooper. Discussion none. By voice vote; all in favor.
- m. **Approve proposed revisions to the Cemetery Sexton Duties.** Discussion by board. Motion by Ritter to table M and N until sexton and DPW meet and define list of duties; second Swenson. Discussion none. By voice vote; all in favor.
- n. **Approve proposed DPW Cemetery duties.** Discussion by board. Motion by Ritter to table M and N until sexton and DPW meet and define list of duties; second Swenson. Discussion none. By voice vote; all in favor.
- o. **Review Cemetery Fees and update as needed.** Discussion by Sexton and board to raise fees. Will be using small tractor to close graves rather than town loader. Motion by Ritter to approve as presented; second Cooper. Discussion none. By voice vote; all in favor.
- p. **Upgrades to St. Germain Community Center fitness room and equipment.** The high school received a donation to redo fitness center. Tony Duffek mention equipment may be donated back to community to use for exercise room. Parks and Rec discussed this with the school district. It is used equipment and well maintained. Offered to donate to Town of St Germain 2 treadmills, recumbent bike, upright bike, 2 different leg machines and an ab machine. Will be able to replace current equipment in fitness room. Refresh the room with paint and clean carpet. Will be in contact with the current gentleman to clean and maintain equipment. Motion by Mortag to accept donated exercise equipment from Northland Pines School District to be used in community center fitness room and refresh our fitness room; second Cooper. Discussion none. By voice vote; all in favor.

8. Department of Public Works – The Board will hear a report from Brian Cooper concerning the department.
Clean up, chipping, water turned on, staining happening of pavilion. Pushing yard waste facility back. Painting announcer booth and fixing roof on list to do. 80 miles of road to clean up, will be an ongoing project as time permits. Road limits coming off Friday, May 13th. On May 16th Pitlik and Wick will start phase 2 on Found Lake Road.

9. Report of the Standing Committees Tabled to a future meeting

- a. **Independence Day Celebration Committee**
- b. **Lakes Committee**
- c. **Non-Motorized Recreational Trails Committee**
- d. **Parks and Recreation Committee**
- e. **Zoning Committee**

10. Reports from Lake Districts and Other Organizations Tabled to a future meeting

11. Adjourn: Mr Christensen adjourned the meeting at 9:30 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor